

# East Suffolk and North Essex NHS Foundation Trust

## TRUST BOARD MEETING IN PUBLIC (Part 1)

To be held on Thursday 5 July 2018 - 09.30 a.m. to 12.30 p.m.  
ICENI Centre, Lecture Theatre, Colchester Hospital, Turner Rd, Mile End,  
Colchester CO4 5JL

### AGENDA

No.	Item	Purpose	Lead	Enc.	Time
<b>SECTION 1 – PATIENT STORY</b>					<b>9.30</b>
1.1	Patient Story	Learning		Verbal	
<b>SECTION 2 – CHAIR’S BUSINESS</b>					<b>10.00</b>
2.1	Chairman’s welcome and opening remarks	Noting	D White	Verbal	
2.2	Apologies for absence	Noting	D White	Verbal	
2.3	ESNEFT declarations of interest <i>(To receive the declarations of interest in association with the papers for discussion)</i>	Noting	D White	Attached	
2.4	Minutes of the meetings of Colchester Hospital Public Board meeting held 24 April 2018 and Ipswich Hospital Public Board meeting on 24 May 2018	Approval	D White	Attached	
2.5	Action Chart from Previous Meetings	Noting	A Alderton	Attached	
2.6	Chief Executive’s Report - <i>to receive a report on issues concerning the Trust and wider health economy</i>	Noting	N Hulme	Verbal	
<b>SECTION 3 - ASSURANCE</b>					<b>10.20</b>
3.1	Integrated Performance Reports for Ipswich Hospital NHS Trust and Colchester Hospital University NHS Trust to 31 May 2018	Approval	Executives	Attached	
3.2	Quality and Patient Safety Committee	Assurance	H Taylor S Aylen- Peacock	Attached	
3.3	People and OD Committee	Assurance	L Collins D Leacock	Verbal	

No.	Item	Purpose	Lead	Enc.	Time
3.4	Finance and Performance Committee	Assurance	J Parker R Kearton	Attached	
3.5	Executive Management Committee	Assurance	N Moloney	Verbal	
<b>SECTION 4 – STRATEGY AND PLANNING</b>					<b>11:00</b>
4.1	ESNEFT – Approach to Trust Strategy Development	Approval	S Gordon	Attached	
<b>SECTION 5 – FINANCE</b>					<b>11.30</b>
5.1	2018/19 Budget	Approval	D Scrafield	Attached	
<b>SECTION 6 – CORPORATE GOVERNANCE</b>					<b>11.40</b>
6.1	ESNEFT Corporate Governance Framework and Committee Terms of Reference	Information	A Alderton	Attached	
6.2	ESNEFT Standing Financial Instructions and Scheme of Delegation	Approval	D Scrafield	Attached	
6.3	ESNEFT Council of Governors – election report	Information	A Alderton	Attached	
6.4	<p>ESNEFT Day 1 Board level policies</p> <ul style="list-style-type: none"> <li>• Procedure for Use of Trust Seal</li> <li>• Standards of Business Conduct Policy</li> <li>• Schedule of Matters Reserved</li> <li>• Risk Management Policy</li> <li>• EPRR – Interim Strategic Policy Statement</li> <li>• Development and Management of Trustwide Procedural Documents Policy</li> <li>• Complaints and Concerns Handling Policy</li> </ul>	Approval	Executive Directors	Attached	

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No.	Item	Purpose	Lead	Enc.	Time
	<ul style="list-style-type: none"> <li>Overarching Health and Safety policy</li> </ul>				
<b>SECTION 7 – ESNEFT CHARITY</b>					<b>12:00</b>
7.1	Consolidation of Trust Charities <ul style="list-style-type: none"> <li>Approval of Charitable Funds Resolutions</li> <li>Charitable Funds Policy Alignment</li> </ul>	Approval	B Buckley	Attached	

<b>SECTION 8 – RECEIPT OF REPORTS BY CONSENT</b>					
8.1	IHT Assurance Committees Minutes of meetings of: <ul style="list-style-type: none"> <li>Quality Committee</li> <li>Workforce, Development and Education Committee</li> <li>Finance &amp; Performance Committee</li> <li>Executive Management Committee</li> </ul>	Information	H Taylor L Collins R Kearton N Hulme	Attached	
8.2	CHUFT Assurance Committees Minutes of meetings of: <ul style="list-style-type: none"> <li>People &amp; Organisational Development Committee</li> <li>Quality and Patient Safety Committee</li> <li>Finance and Performance Committee</li> <li>Executive Management Committee</li> </ul>	Information	D Leacock Susan Ayles- Peacock J Parker N Hulme	Attached	

<b>SECTION 9 – ANY OTHER BUSINESS</b>					
9	Maternity CNST – confirming approval of submission by the Ipswich and Colchester boards	To Approve	C Morgan	Attached	
<b>SECTION 10 – PUBLIC QUESTIONS</b>					<b>12:30</b>

<b>SECTION 11 – DATE OF NEXT MEETING</b>					
The next Board Meeting in Public will be held on Thursday, 2 August 9:30am Pinewood Community Centre, Ipswich					

<b>SECTION 13 – EXCLUSION OF THE PRESS AND PUBLIC</b>					
It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), the press and members of the public be excluded from further items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.					



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NHS Foundation Trust