

Board of Directors

Report Title:	Use of the Trust Seal
Executive/NED Lead:	Denver Greenhalgh, Director of Governance
Report author(s):	Lorna Fraser, Senior Committee Secretary
Previously considered by:	Not previously considered

Approval
 Discussion
 Information
 Assurance

Executive summary		
<p>Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.</p> <p>The report therefore notifies the Board of Directors that the Trust Seal was used on five occasions during October 2020. The report identifies the signatories and the register number of the given transaction.</p>		
Action Required of the Board		
Note the Report		
Link to Strategic Objectives (SO)		Please tick
SO1	Keep people in control of their health	<input type="checkbox"/>
SO2	Lead the integration of care	<input type="checkbox"/>
SO3	Develop our centres of excellence	<input type="checkbox"/>
SO4	Support and develop our staff	<input type="checkbox"/>
SO5	Drive technology enabled care	<input type="checkbox"/>
Risk Implications for the Trust <i>(including any clinical and financial consequences)</i>		That the use of the Trust Seal is properly regulated.
Trust Risk Appetite		Compliance/Regulatory: The board has a minimal risk appetite when it comes to compliance with regulatory issues. It will meet laws, regulations and standards unless there is strong evidence or argument to challenge them
Legal and regulatory implications <i>(including links to CQC outcomes, Monitor, inspections, audits, etc)</i>		Nothing detailed within the report contravenes Trust legal/statutory responsibilities or the human rights of staff and/or public
Financial Implications		There are no financial implications associated with this report.
Equality and Diversity		Nothing detailed within the report contravenes Equality and Diversity responsibilities of staff and/or public

Report on the Use of the Trust Seal

BACKGROUND

1. Standing Order 8 requires that the Board of Directors receive a report on the sealing of all documents under the seal of The East Suffolk and North Essex NHS Foundation Trust.

KEY ISSUES

2. The Board of Directors is notified that the seal of the Trust was used on five occasions:
3. On 12 October 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Deed of Variation of Contract Essex County Hospital, Lexden Road, Colchester CO3 3NB, between East Suffolk and North Essex NHS Foundation Trust and Essex County Council.
4. In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
5. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 39.
6. On 19 October 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Licence to Underlet relating to Unit 4 Ipswich Hospital, Heath Road, Ipswich, Suffolk, between The Ipswich Hospital National Health Service Trust (1) and Heathcroft Properties Limited (2) and The Stock Shop Limited (3).
7. In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
8. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 40.
9. On 19 October 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Licence to Sub-Underlet relating to Units 2, 6, 7 Ipswich Hospital, Heath Road, Ipswich, Suffolk, between The Ipswich Hospital National Health Service Trust (1) and Heathcroft Properties Limited (2) and Compass Contract Services (UK) Limited (3) and Compass Group UK and Ireland Limited (4) and WH Smith Hospitals Limited (5).
10. In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
11. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 41.
12. On 19 October 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Licence to Underlet relating to Units 1, 2, 3, 6, 7 and 8 Ipswich Hospital, Heath Road, Ipswich, Suffolk, between The Ipswich Hospital National Health Service Trust (1) and Heathcroft Properties Limited (2) and Compass Contract Services (UK) Limited (3) and Compass Group UK and Ireland Limited (4).
13. In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
14. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 42.
15. On 22 October 2020 the seal of East Suffolk and North Essex NHS Foundation Trust was affixed to the Deed of Variation – Consortium Agreement Exit for TPP “Transforming Pathology Procurement” - Cambridge University Hospitals NHS Foundation Trust whose principal place of business is at Cambridge Biomedical Campus, Hills Road, Cambridge, CB2 0QQ (‘CUH’); East Suffolk and North Essex NHS Foundation Trust whose principal

place of business is at Colchester Hospital University NHS Foundation Trust, Trust Offices, Main Building, Turner Road, Colchester, Essex, CO4 5JL ('ESNEFT'); East and North Hertfordshire NHS Trust whose principal place of business is at Lister Hospital, Coreys Mill Lane, Stevenage, SG1 4AB ('ENHT'); North West Anglia NHS Foundation Trust whose principal place of business is at North West Anglia NHS Foundation Trust, Department 404, Peterborough City Hospital, Edith Cavell Campus, Bretton, Peterborough, PE3 9GZ ('NWAngliaFT'); West Suffolk NHS Foundation Trust whose principal place of business is at Hardwick Lane, Bury St Edmunds, Suffolk, IP33 2QZ ('WSFT').

16. In accordance with the Standing Order, the above was signed by the Chief Executive and the Director of Information, Communication & Technology.
17. The Register for the Use of the Trust Seal was updated and the Register Number for the transaction was No. 43.

RECOMMENDATION

18. The Board of Directors is asked to receive and note the contents of the report.